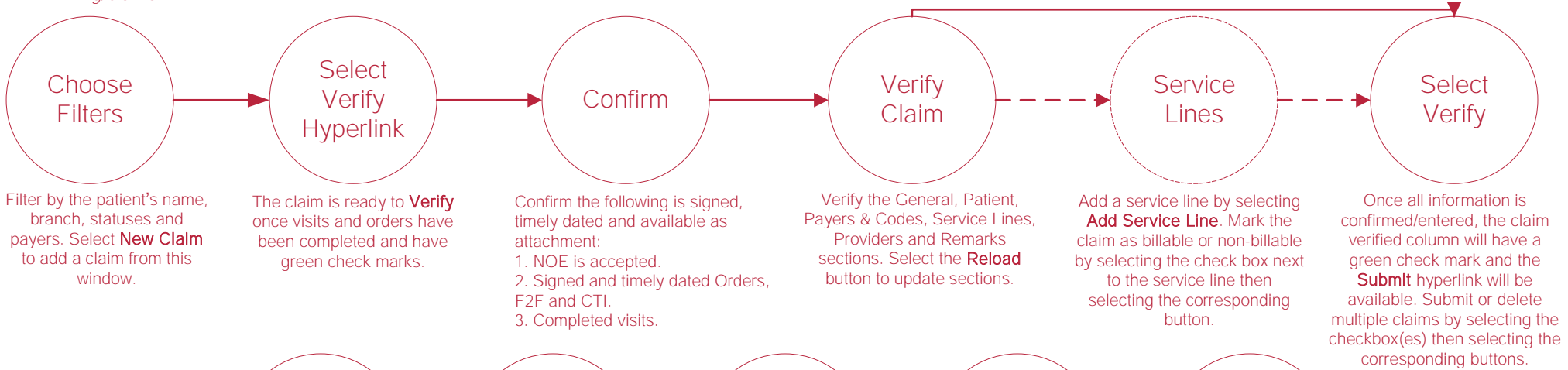


# HOSPICE BILLING FLOW CHART

# Claims

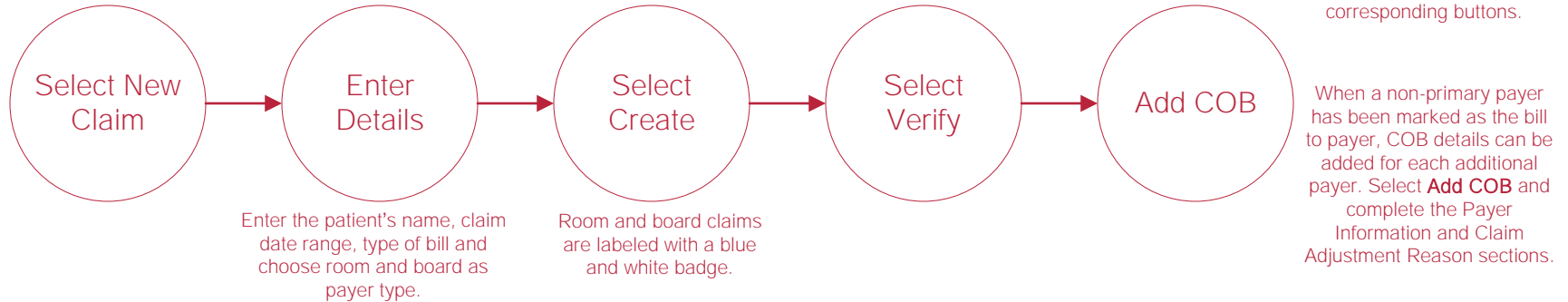
## Verify Claims

Billing/Claims



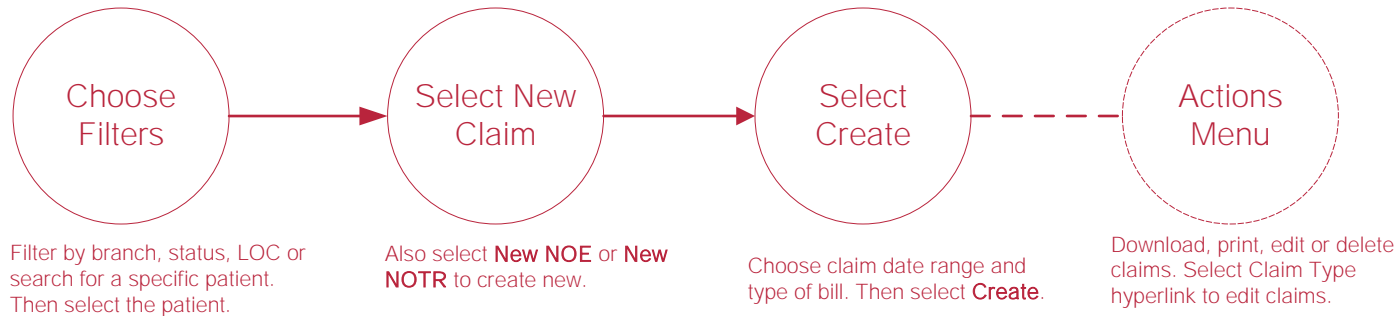
## Create Room and Board Claims

Billing/Claims



## Claims History

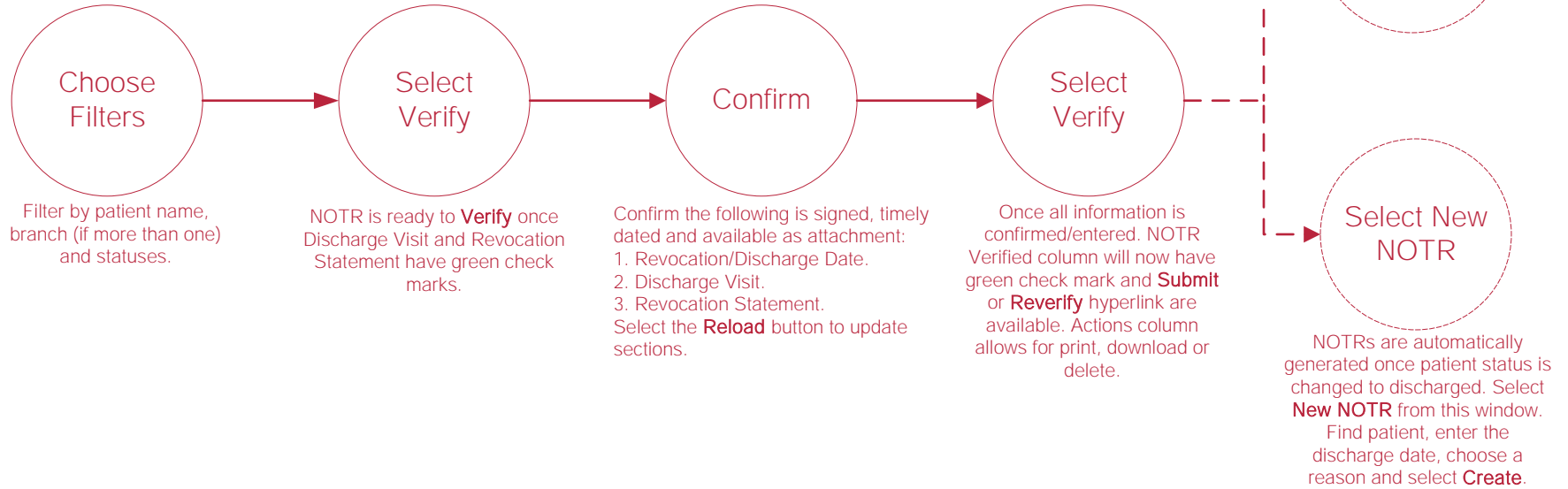
Billing/Claims History



# Notices

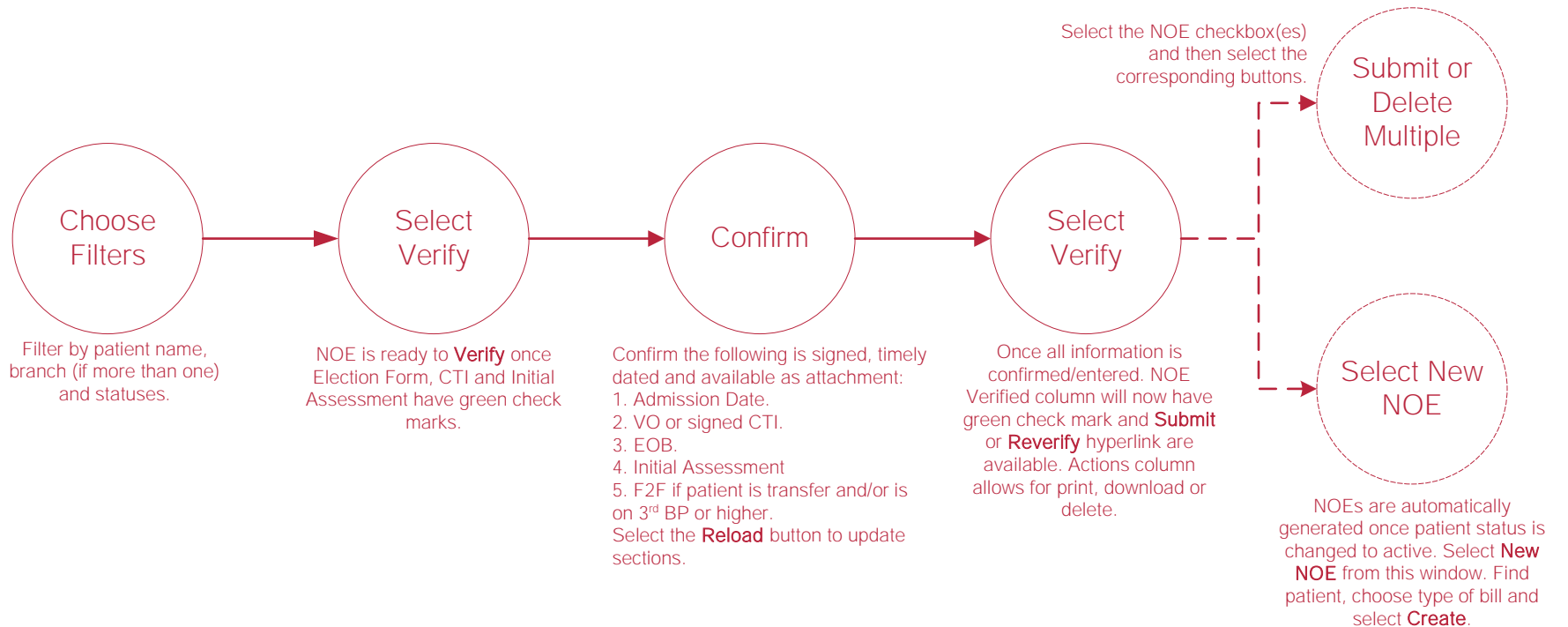
## Notice of Termination/Revocation (NOTR)

*Billing/Notice of Termination\_Revocation (NOTR)*



## Notice of Election (NOE)

*Billing/Notice of Election (NOE)*



# Remittance Advice

*Billing/Remittance Advice*  
Automatically posted  
through All Payers  
once received.

Choose  
Filters

Filter by providers (if  
more than one), EFT  
number and date range.

Select View  
Details

View the file with the  
specifics on each remit.

Select Edit

Make changes to check  
number, payment date,  
payer, payment amount  
or received date.

Select Add  
Remittance

Enter the check  
number, payment date,  
payer, payment amount  
or received date.

Select  
Save  
Remittance

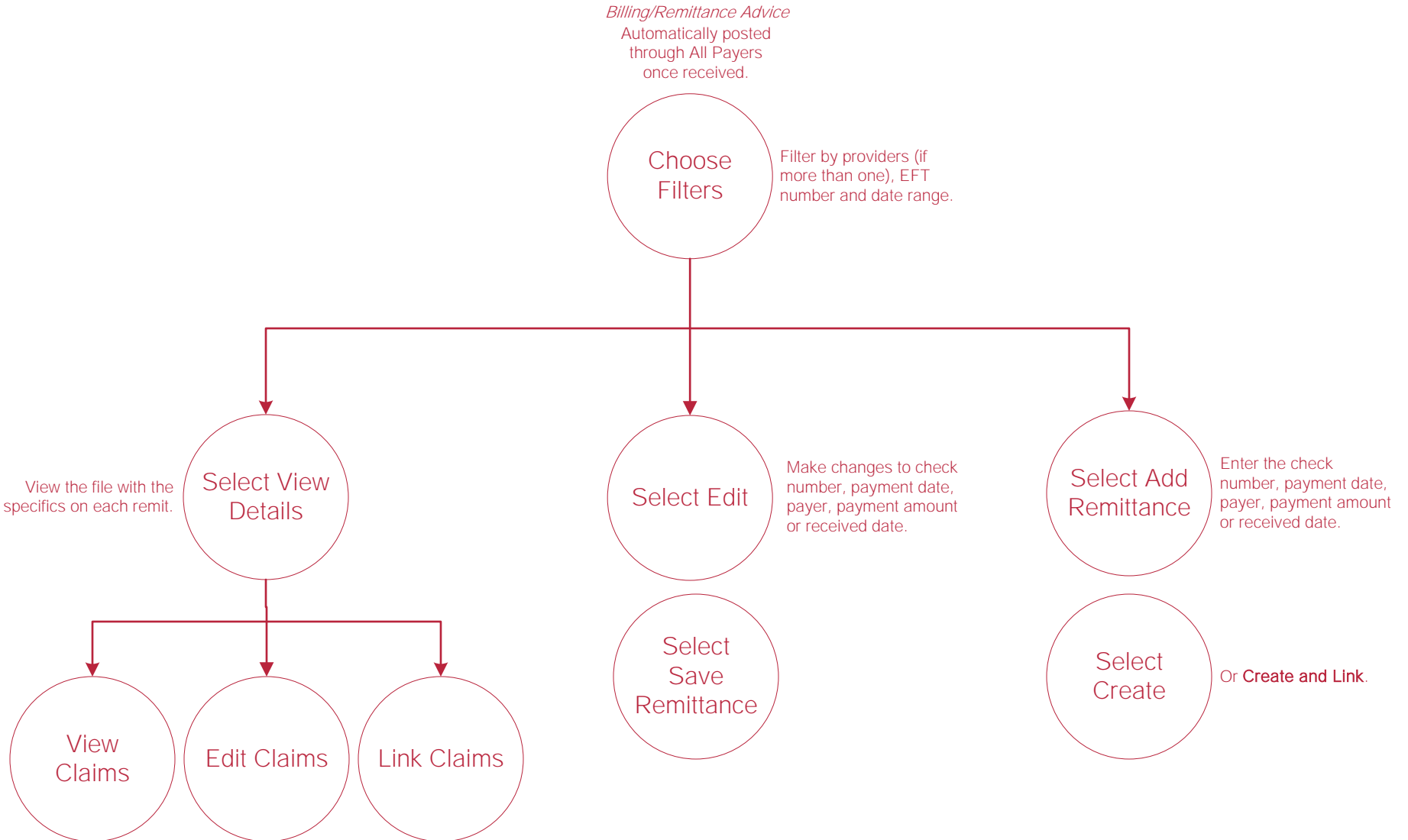
Select  
Create

Or **Create and Link**.

View  
Claims

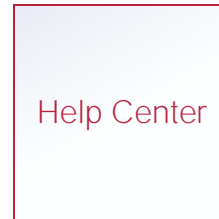
Edit Claims

Link Claims



# Help Center Process

*Help/Help Center*



This center will provide step-by-step instruction on areas of the software, as well as instructional videos.